Procurement and Contracting Services

Req Request for Proposals Biospecimen Repository Management Web Application

ADDENDUM #1

Please mark all proposal submission Envelopes with the following information

Sealed RFP # L192206
Due on November 2, 2021, no later than 2:00 PM, MST
The following questions were received prior to the close of the Technical Question period on October 19, 2001, at 12:00 PM MST:

1. Section 3.8 states that proposals must be submitted by October 19, 2021, at 2pm MST. However, other places state that the deadline is November 2nd. Can you confirm that this is a typo?

   The due date is November 2, 2021 at 2:00PM MST.

2. We are not comfortable with the wording in 4.31, 4.50, and 4.51 as we are an established commercial off the shelf software. Is it a requirement to agree to these three sections as-is in order to submit a proposal? If it is not, how would you prefer we make our redline edits to these sections?

   Please provide any exceptions to the terms with your proposal. Please note, acceptance of a proposal does not mean blanket acceptance of any terms or changes to the University terms.

3. Our proposal can be either based upon a need for unlimited users or a specified maximum number of user licenses. Which is preferred for this proposal?

   For this proposal, we would like an unlimited number of users. We would also like the proposal to specify whether or not the licensing pertains to the total number of user accounts or the total number of users actively logged into the system at one time.

4. Could we get further clarification on question 92: “Does your application allow researchers to submit requests and process requests? If so, how does your application handle requests?” Specifically, what is meant by a “request” and the processing of that request?

   We are interested in whether or not your application will allow researchers to submit requests for biospecimens.

   For example, if someone wanted to have 50 aliquots of whole blood from participants who were between the ages of 35-50 and were Hispanic females, would they be able to submit a request like that through your application so that our biobank managers can process that request and pull those samples, if they exist? If that is possible, would those researchers need to be users in the system, or is there a feature where they can submit those requests without having a user account?

5. Could we get further clarification on question 110: “Does your application allow users to create lookup value lists and link to any data field, including custom fields?” Specifically, are these lookup value lists that are external to the system or is the desired outcome to have a way to link specimens to their related aliquots?
Does your application allow users to modify the values in dropdown lists and allow users to create their own dictionaries and attach them to dropdown lists? Also, can users create custom fields if there is data that they need to track, but there is no field for it?

For example, if I want to track the quality of an IHC stained slide and wanted to have fields tracking the IHC stain manufacturer, lot number, and who performed the IHC staining and when, would I be able to create those custom fields to track that data? Also, for the IHC stain manufacturer or the person who performed the staining, I would want to create a dropdown list of the manufacturers or the lab personnel so I could select them from the list instead of typing them in manually each time. So, in order to do that, I would need to be able to create custom fields and custom dictionaries and be able to attach them to the custom fields. But I would also like to be able to attach custom dictionaries to existing fields or be able to edit the dictionary values for the existing fields.

Also, these lookup lists (or field value dictionaries) would be part of the system and would pertain to any level of data (e.g., donor/participant, visit/event, sample, and aliquot/derivative, etc.).

6. Could we get further clarification on question 163: “Can your application record history of important inventory and amount spent for subset of important lab items? We are asking if your application allows us to track the inventory of consumables, reagents, and other lab supplies. This way, labs can track their spending and have a better idea how much inventory is being used to process, manage, and store their biospecimens. It would also allow labs to track when reagents and supplies need to be ordered again and restocked when they are running low.

7. On the Cost & Terms tab in the attachment, there are requests to provide costs for licensing, services, and additional costs. Our pricing model varies based off of multiple parameters such as number of licenses, scope of the project, and deployment model. Is there a default we should use, like 5 users in a hosted cloud environment? Are there any other default parameters we should use to provide these costs? With all of that in mind, please know that any values we provide would be high level estimates and are subject to change. Section 3.7.6 expects these values as final pricing but we need to work with the users to scope out the requirements and the parameters listed above before providing a final estimate.

Please provide costs for unlimited users and an on-premises installation. This would be a single, institution-wide installation, and we would like to be able to have unlimited sites within that installation, as well as unlimited biospecimen collections.

8. What level of validation do you require? HIPAA, CAP, CLIA, etc? Do you require IQ, OQ, PQ, or any other scripts to be run?
The application must comply with HIPAA standards, and we would like them to follow CAP and CLIA standards as well. While not required, IQ, OQ, and PQ protocols would be nice to have.

9. Do you require external users logging into the system? If so, how many users and will this number fluctuate?

We would like to also allow people who are not members of our institution to be able to browse our inventory, in a redacted way (i.e., without seeing PHI), without needing to create a user account. This way, they can submit biospecimen requests for research without having to log in. But if they have to log in, then that’s fine too.

There is no set number of external users, and this number will fluctuate. Ideally, we would like to be able to create unlimited users, so we can allow anyone to access our system, and then we will limit their access using the user roles and permissions.

10. Will there be any legacy data that needs importing into a new system? If so, how much data?

Yes, legacy data will need to be imported into the new system. There are about 400,000 biospecimens and about 50 collections/biobanks in our existing application (i.e., TissueMetrix).

11. Can you please describe the level of integration required for systems outlined in the integration section of the Cost & Terms tab? Will you just require us to support the integrations while your users forge the connections or do you require Thermo Fisher Scientific to fully manage and create the integrations?

We would need your application to provide us with a connection, like an API or something. Then, depending on the complexity of the integration, we might need to work with Thermo Fisher Scientific to configure the connection so that the different systems are talking to each other. After that, then we would be able to monitor and manage the connections ourselves. Also, depending on how complicated the integration or API connection is, we might be able to do it ourselves.

We would like to know which integration connections already exist in your application. We are not looking to have custom integration connections made for our installation.

End of addendum, all else remains the same.