

## How to Read your Printed Form W-2

### Receiving your W-2 in the mail?

- Printed Form W-2's will be post marked by Tuesday, January 26, 2010
- Check out the *Understanding your W-2* for more information at [http://www.fso.arizona.edu/sites/default/files/payroll/understand\\_taxforms.pdf](http://www.fso.arizona.edu/sites/default/files/payroll/understand_taxforms.pdf)
- For Form W-2 questions, contact Financial Services Operations at 621-9097

Copy B To Be Filed With Employee's FEDERAL Tax Return		2009		OMB No. 1545-0008
a Employee's social <b>111-22-3333</b>	1 Wages, tips, other comp. <b>33909.13</b>	2 Federal income tax withheld <b>1355.31</b>		
b Employer ID number (EIN) <b>74-2652689</b>	3 Social security wages <b>36619.05</b>	4 Social security tax withheld <b>2270.38</b>		
c Employer's name, address, and ZIP code <b>Financial Services Office University of Arizona PO Box 3310 Tucson, AZ 85722</b>				
d Control number				
e Employee's first name and initial Last name Suff. <b>Wilma Wildcat The University of Arizona Tucson, AZ 85721</b>				
f Employee's address and ZIP code				
7 Social security tips <b>0.00</b>	8 Allocated tips	9 Advance EIC payment <b>0.00</b>		
10 Dependent care benefits <b>4583.31</b>	11 Nonqualified plans	12a Code See inst. for box 12 <b>C 146.06</b>		
13 Statutory employee	14 Other	12b Code		
Retirement plan <b>X</b>		12c Code		
Third-party sick pay		12d Code		
<b>AZ 74-2652689</b>	<b>33909.13</b>	<b>435.78</b>		
15 State Emplr.'s state I.D. #	16 State wages, tips, etc.	17 State income tax		
18 Local wages, tips, etc. <b>0.00</b>	19 Local income tax <b>0.00</b>	20 Locality name		

Form W-2 Wage and Tax Statement  
This information is being furnished to the Internal Revenue Service. Dept. of the Treasury -- IRS

### Understanding Your W-2

<b>Box a - Employee's Social Security Number</b>	Your Social Security number as provided to the University. If you have not provided a valid Social Security Number "Applied For" will appear in this box.
<b>Box b - Employer's Identification Number</b>	The University's Employer Identification Number (State of Arizona).
<b>Box c - Employer's Name, Address, and Zip Code</b>	The University of Arizona Payroll Department's U.S. mail address for W-2 purposes.
<b>Boxes d &amp; e - Employee's Name, Address, and Zip Code</b>	Your name and mailing address on file as it appears in the University's payroll records at the time W-2's were prepared.
<b>Box 1 - Wages, Tips, Other Compensation</b>	The total wages, tips and other compensation paid to you during the calendar year based on dollars received from the first pay day in January to the last pay day in December.
<b>Box 2 - Federal Income Tax Withheld</b>	The amount of federal income tax withheld from your wages reported in Box 1.
<b>Box 3 - Social Security Wages (OASDI)</b>	This amount represents total wages subject to Social Security tax.
<b>Box 4 - Social Security Tax Withheld</b>	This amount represents 6.20% of the total Social Security tax that was withheld from Social Security wages during the year.
<b>Box 5 - Medicare Wages (HI)</b>	The wages and tips subject to Medicare tax are the same as those subject to Social Security tax (Box 3), except that there is no income base limit for Medicare tax.
<b>Box 6 - Medicare Tax Withheld (HI)</b>	This amount represents 1.45% of the total Social Security tax that was withheld from Medicare wages during the year.
<b>Box 9 - Advance EIC Payment</b>	The total paid to you as advance earned income credit payment based on the Form W5 Earned Income Credit Advance Payment Certificate you filed with the University.
<b>Box 10 - Dependent Care Benefits</b>	The amount represents the combined total dependent care benefits.
<b>Box 11 - Non Qualified Plans</b>	Used to provide any Non Qualified Plan amounts. Box not used by UofA.
<b>Box 12 - See Instructions for Box 12</b>	Listed below are the explanations of the alpha codes in Box 12: <b>C</b> - The taxable amount of the cost of group-term life insurance coverage over \$50,000. <b>D</b> - The amount deferred into a 401(k), Federal Thrift Savings Plan. <b>E</b> - The amount deferred into a section 403(b) salary reduction agreement. <b>G</b> - The amount of elective and non-elective contributions to a section 457(b) deferred compensation plan for employees of a state organization. <b>P</b> - This amount includes payments made by an employer for qualified moving expenses and excluded from income.
<b>Box 13 - Retirement Plan</b>	Will be checked if an employee was an active participant in a retirement plan for any part of the year.
<b>Box 14 - Other</b>	Amounts considered taxable and included in Boxes 1, 3, and 5.
<b>Box 15 - Name of State</b>	Name of the state that issued the Form W-2 (Arizona) and the University's state identification number.
<b>Box 16 - State Wages, Tips, Etc.</b>	The amount in this Box includes wages, tips and other compensation for the year.
<b>Box 17 - State Income Tax Withheld</b>	The total state income tax that was withheld from wages, tips and other compensation for the calendar year.