

JP Morgan Chase

P.O. Box 57510

EMPLOYEE INFORMATION

First Name

Middle Initial

Last Name

Business Address

Employee ID Number

Net ID

City

State

Zip code

Home Address

City

State

Zip code

Statement Mailing Address: _____ Home _____ Business

Your mother's maiden Name

Pass Phrase

Answer: _____

Business Phone: _____

D.O.B. (Month/Year) _____

Social Security Number: ___ - ___ - _____

**The University of Arizona does NOT require disclosure of Social Security Numbers. However, JPMorgan Chase requires your Social Security Number in order to issue you a Corporate Card.

I accept the corporate (Travel) Card under the Following understanding:

The individual account can be **used only** for University of Arizona business related travel expenses, such as airfare, meals, hotels, car rentals, taxis and so forth. The card is NOT intended for personal use. Cardholder is responsible for full payment of all statement charges by the next billing statement. It is the responsibility of the individual cardholder to notify the appropriate personnel of lost or stolen cards and to properly dispose of their card upon termination. Cardholder charge privileges expire upon termination of University of Arizona employment.

Signature of Applicant

Date

Business Office/Manager Name

Signature of Approver –Business Office/Manager

Date

Forward Application to Purchasing Card Office:

University of Arizona Procurement and Contracting Services
University Services Annex 300A
Tucson, AZ 85721-0300

The University of Arizona

Second Line of Embossing

Signature – Procurement & Contracting Services

Date